

## Pennsylvania Public Library Updated Certification Plan For Reporting Year \_\_\_\_\_

*The purpose of this form is to provide an update for your Plan to meet the director certification level as required by law. The Plan update is only for directors who have an Extension of Time for Certification Request on file at the Office of Commonwealth Libraries (OCL). This form is to be filed each year and submitted with the annual report support documentation. This Plan is for the current year and subsequent years, depending on the number of credits need to receive certification. For example: If you are submitting documents for 2019 Annual Report this Plan would be for 2020 and beyond, if necessary.*

<b>Director's Name</b>		<b>What year did you file your first plan?</b>	
<b>Library Name</b>		<b>Number of credits needed for certification</b>	
<b>Level of Certification Needed</b>		<b>Number of credits earned to date</b>	

### **Educational Plan**

An educational plan provides a road map for the completion of the educational requirements for certification, including courses, credits to be earned and expected date of completion. Please complete the table below by listing each course you plan to complete to achieve the educational requirements for the certification required by your library.

<b>Course</b>	<b>Number of Credits</b>	<b>College</b>	<b>Expected date of completion</b>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date